



VCAN Board Conference Meeting Minutes

April 26, 2010

Conference Call: 14:15hrs

Members present:

President - Mary Garrand Craige (Alexandria PD)
Vice President - Kristin O'Connell (Charlottesville PD)
Secretary – Jessica LeBlanc (Fairfax County PD)
Treasurer – Sonia Ramsey (Radford City PD)
Certification Chairman – Amy Whitmore (Virginia State Police)
Symposium Coordinator – Lynn Brewer (Newport News PD)
Past Treasurer - Steve Hawthorne (Portsmouth PD)
Past President – Jennifer McKeldin-Coner (Roanoke PD)

Item 1 – Spring Symposium Debrief

- Feedback was positive, Berkow was a hit
- *Suggestion*: get feedback via survey next time – paper and online options
- Door prizes went well
- Panera was not a great experience, go by local recommendation next time

Item 2 – Fall Symposium

- *Suggestion*: have the next symposium closer to central VA, possibly Richmond
 - Henrico County PD has offered to host
 - September 17th, October 8th or 22nd best fits for the date
 - **UPDATE: Mary secured training space with Henrico County for October 22, 2010**
- Theme suggestions: Violent Crime??
- *Presentation suggestions*:
 - Mike King – ECRI National LE account executive – lab session, [Lynn will contact](#)
 - Tom Cassidy, Lincoln, NE Chief (no enthusiasm from the group)
 - Det. Doug Niemeier, Kansas City MO homicide, [Kristin will contact](#)
 - Jim Mallard, Arlington, TX Crime Analysis Supervisor – lab session
 - Newport News analyst – homicide call-out work product examples
 - Richmond PD violent street robberies
 - Sgt. Kevin Caldwell, Raleigh-Durham, NC homicide
 - FBI – possibly Jeri Roberts or Sam Gwinn
 - Break-out session on getting a crime analysis unit started
 - Kristin offered to speak on the one-man shop
 - Jen can present on two cold cases with successful prosecution

Item 3 – Website Content

- Emily Yance-Houser cannot access the site, [Jess will follow-up on an IT solution](#)
- *Suggestion*: set up a user name and password for a secure location to post bulletins
 - Passwords to non-LE members?
 - Will agencies allow analysts to post?

Item 4 – Friday Training

- Based on Kansas City-based MARCAN
 - Training offered to members on the first Friday every month
 - Rotates sites between three states
 - Topics range from introduction to Access to GIS model building
 - In-network planned out for six to 12 months, \$5 lunch
- Well received by the whole group...
 - Do we start in the fall or in 2011?
 - Consensus was to begin this calendar year
 - Do we appoint a training coordinator or advertise on the listserv?
 - MARCAN president works with a training coordinator
 - Would not replace symposium
 - Next steps:
 - Survey membership to find out what training people want, rank order, assess
 - Pitch the plan at the Fall Symposium

Item 5 – Mentor Program

- Ten mentors in the state by expertise and location
- Pair up “newbies” to build a working relationship
- Well received by the whole group...
 - Next steps:
 - Pitch the plan at the Fall Symposium
 - Think about possible mentors, [everyone respond to Mary with one name](#)
 - Suggestions:
 - Alicia Lamm, James City County PD - Crystal Reports
 - Ron Lacke, Newport News - Intel
 - VSP Fusion analysts - Pen Link

Item 6 – Analyst of the Quarter

- Officially over, no response from the membership

Item 7 – Treasury-related Topics

- Steve has turned everything over to Sonia, account information changed
- [Steve will send back-up manual to Mary and Kristin](#)

Item 8 – Round Table

[Next meeting: Tuesday, May 18th 09:30hrs](#)